

# HANNAH MALACH

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## Experience

### **Assistant Producer, Hearst Magazines — New York, NY — September 2019 to Present**

- Pitch and write one to three onsite news videos daily, which appear across magazine sites
- Write copy for internal documents and decks pertaining to development projects
- Write web articles when needed
- Assist Hearst's external development team, which produces video content, documentaries and unscripted series in collaboration with platforms and/or networks like Spotify and WeTV
- Conduct online research weekly for projects in development
- Former Office Production Assistant

### **Print Editorial Intern, *Billboard* — New York, NY — June 2019 to September 2019**

- Assisted editorial staff with building and formatting digital versions of articles from print magazine bi-weekly using Drupal CMS
- Pitched and wrote seven music entertainment stories for website, including event coverage
- Wrote one to six music entertainment news articles for website daily
- Compiled daily music business newsletter
- Transcribed 35 interviews for print articles

### **Eye Intern, *WWD* — New York, NY — February 2019 to April 2019**

- Assisted Editor, Deputy Editor and Reporter of *WWD*'s arts and culture section, the Eye
- Pitched and wrote seven web articles on topics including fashion, music, books and art
- Shadowed Eye Reporter, Editor and Deputy Editor on 15 occasions including at interviews, photo shoots, video shoots, fashion shows, and movie premieres
- Researched fashion credits for awards galleries

### **Editorial Intern, *The Hollywood Reporter* — Los Angeles, CA — May to August 2016**

- Proofread, copyedited and fact checked two to three entertainment news articles weekly
- Conducted research online and by phone for three investigative entertainment news articles
- Organized magazine archives and photocopied/printed materials for staff

## Skills

Microsoft Word, Excel and PowerPoint • Keynote • Mac OS • SEO • G Suite • Associated Press Writing Style • Adobe InDesign, Photoshop, and Premiere • WordPress • HTML • Concur

## Education

### **Syracuse University, S.I. Newhouse School of Public Communications — May 2019**

Bachelor of Science: Magazine Journalism • Minor: Marketing